



Personal Property Policy

RATIONALE

Knox Park Primary School understands that staff and/or students may sometimes like to bring items of personal property to school. The Department of Education and Training does not have insurance for personal property of staff, students or visitors and is not responsible for loss and/or damage to personal property that is brought to school. This policy applies to all school activities, including camps and excursions.

AIM

To explain Knox Park Primary School's policy in relation to personal property and to discourage special or valuable items of personal property from being brought to school.

IMPLEMENTATION

- Knox Park Primary School does not take responsibility for items of personal property that are lost, stolen or damaged at school or during school activities. Damage to personal property brought to school is the responsibility of the owner of that property.
- Knox Park Primary School encourages staff and students not to bring items of value to school, or to obtain appropriate insurance for such items.
- If students bring items of value to school, they will be stored securely at the school office until the end of the day, when the items may be collected by the student and/or parent.

EVALUATION

This policy was last reviewed May 14th 2018 and is scheduled for review in 2021.

Ratified by School Council:	Not required	No. of Pages:	Page 1 of 1
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