



Health Care Needs Policy

RATIONALE

Knox Park Primary School has a responsibility to ensure all students feel safe, supported and provide equitable access to education and respond to diverse student needs, including health care needs.

AIM

- To ensure that Knox Park Primary School provides appropriate support to students with health care needs.
- To explain to Knox Park Primary School parents, carers, staff and students the processes and procedures in place to support students with health care needs at school.

IMPLEMENTATION

This policy applies to:

- all staff, including casual relief staff and volunteers
- all students who have been diagnosed with a health care need that may require support, monitoring or medication at school.

This policy should be read with Knox Park Primary School's First Aid, Administration of Medication, Anaphylaxis and Asthma policies

Student health support planning

In order to provide appropriate support to students at Knox Park Primary School who may need medical care or assistance, a Student Health Support Plan will be prepared by the Principal or Assistant Principal in consultation with the student, their parents, carers and treating medical practitioners.

Student Health Support plans help our school to assist students with:

- routine health care support needs, such as supervision or provision of medication
- personal care support needs, such as assistance with personal hygiene, continence care, eating and drinking, transfers and positioning, and use of health-related equipment
- emergency care needs, such as predictable emergency first aid associated with asthma, seizure or diabetes management.

Students with complex medical care needs, for example, tracheostomy care, seizure management or tube feeding, must have a Student Health Support Plan which provides for appropriate staff to undertake specific training to meet the student's particular needs.

At enrolment or when a health care need is identified, parents/carers should provide accurate information about the student's condition or health care needs, ideally documented by the student's treating medical/health care practitioner on a Medical Advice Form (or relevant equivalent)

Knox Park Primary School may invite parents and carers to attend a Student Support Group meeting to discuss the contents of a student's Health Support Plan and assistance that the student may need at school or during school activities.

Where necessary, Knox Park Primary School may also request consent from parents and carers to consult with a student's medical practitioners, to assist in preparing the plan and ensure that appropriate school staff understand the student's needs.

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Student Health Support Plans will be reviewed and updated on an annual basis in consultation with the student's parents/carers. The plan will also be reviewed and, where necessary, updated in the following circumstances:

- if the student's medical condition changes
- when updated information is received from the student's medical practitioner
- when the school, student or parents and carers have concerns with the support being provided to the student
- when the student is participating in an off-site activity, including camps and excursions, or at special events including fetes and concerts.
- if there are changes to the support being provided to the student

Management of confidential medical information

Confidential medical information provided to Knox Park Primary School to support a student will be:

- recorded on the student's confidential file
- shared with all relevant staff so that they are able to properly support students diagnosed with medical conditions and respond appropriately if necessary.

FURTHER INFORMATION AND RESOURCES

- School Policy and Advisory Guide:
 - [Health Care Needs](#)
 - [Health Support Planning Forms](#)
 - [Complex Medical Needs](#)

EVALUATION

This policy was last reviewed in 2018 and is scheduled for review in 2021.

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